



## **COUNCIL AGENDA**

**Tuesday, February 5, 2024 – 7:00 pm**  
**Waynesville Municipal Building, 1400 Lytle Road**

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgments)
- IV. Disposition of Minutes of Previous Meetings  
Council, January 16, 2024 at 7:00 p.m.
- V. Public Recognition/Visitor's Comments (A five minute per person time limit will be allowed for each speaker unless more time is requested and approved by a majority of the council)
- VI. Old Business
  - Review Rules of Council
- VII. Reports
  - Standing Council Committees
    - a) Finance Committee
    - b) Public Works Committee
    - c) Special Committees
  - Village Manager's Report
  - Police Report
  - Finance Director's Report
  - Law Directors Report
- VIII. New Business:

**Legislation:**

**Reading of Ordinances and Resolutions:**

## **First Reading of Ordinances and Resolutions:**

### **ORDINANCE NO. 2024-004**

AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH WARREN COUNTY ENGINEER'S OFFICE FOR PURCHASE OF ROAD SALT AND DECLARING AN EMERGENCY

## **Second Reading of Ordinances and Resolutions:**

### **ORDINANCE NO. 2024-001**

AUTHORIZING THE VILLAGE MANAGER TO AWARD PROPERTY AND LIABILITY INSURANCE COVERAGE FOR THE VILLAGE OF WAYNESVILLE

### **RESOLUTION NO. 2024- 003**

A RESOLUTION REFERRING CERTAIN ZONING CODE AMENDMENTS TO THE PLANNING COMMISSION (SOLAR ENERGY SYSTEMS)

## **Tabled:**

IX. Executive Session

X. Adjournment

*Next Regular Council Meeting:*

**February 20, 2023 at 7:00 pm**

*Upcoming Meetings and Events:*

Public Works Committee, February 5, 2024 @ 6:00 p.m.

Finance Meeting, February 22, 2024 @ 5:00 p.m.

Personnel Committee Meeting, March 11 @ 6:00 p.m.

**DRAFT**

**Village of Waynesville  
Council Meeting Minutes  
January 16, 2024 at 7:00 pm**

Present: Mr. Brian Blankenship  
Mr. Chris Colvin  
Ms. Joette Dedden  
Mr. Zack Gallagher  
Mr. Troy Lauffer  
Mrs. Connie Miller

Absent: Mayor Earl Isaacs

Village Staff Present: Jeff Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

*CLERK'S NOTE- This is a summary of the Village Council Meeting held on Tuesday, January 16, 2024.*

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President Pro Tempore Colvin called the meeting to order at 7:00 p.m. Mr. Colvin welcomed everyone to the meeting and explained that Mr. Blankenship would need to leave early to attend another meeting for the Friends Museum Board.

Mr. Colvin motioned to excuse Mayor Isaacs from tonight's meeting, and Mr. Gallagher seconded the motion.

Motion – Colvin  
Second – Gallagher

**Roll Call – 6 yeas**

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**Mayor Acknowledgments**

None

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**Disposition of Previous Minutes**

Mrs. Miller motioned to approve the Council minutes as written for the January 2, 2024 Council meeting, and Mr. Blankenship seconded the motion.

Motion – Miller  
Second – Blankenship

**Roll Call – 6 yeas**

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**Public Recognition/Visitor’s Comments**

None

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**Old Business**

Mr. Colvin commented that it was decided at the last meeting not to pursue the texting program unless the residents showed more interest. He asked Ms. Morley to remove this from old business.

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**Reports**

**Finance**

The Finance Committee will meet this Thursday, January 18th, 2024, at 5:00 p.m. Everyone is invited to join the meeting. Ms. Dedden stated that each Council member has received a draft copy of the 2021-2022 audit. This is an unofficial draft, and if any Council member has any questions or concerns about the report, contact Ms. Crockett.

**Public Works Report**

The Public Works meeting will be on February 5 at 6:00 p.m. Anyone with any questions or interest in the infrastructure is invited to attend.

**Special Committee Reports**

The MOMS Committee meeting scheduled for this evening was canceled. Mr. Colvin stated he has not heard back from the WMA, and the Chamber will meet to appoint a member to the committee. He said he would try to reschedule another meeting but wanted to stress that the MOMS Committee is not a committee of Council, and he and Mr. Lauffer are only representatives of Council. Mr. Lauffer added that Ms. Garofalo will be getting in touch with Mr. Colvin about scheduling a meeting.

The Personnel Committee tentatively scheduled a meeting for March 11 at 6:00 p.m. to review Ms. Crockett’s current employment agreement to use as a baseline for a contract agreement for Ms. Morley to become the new Finance Director.

At 7:10 p.m. Mr. Blankenship left the meeting.



## Village Manager Report

- Provided a public notice to the residents on street closures for the Third Street water main replacement and repaving project. Smith Corp will install two insert-a-valves to help keep water shut-offs to a minimum when switching over to the new main. Smith Corp has quoted an additional 80K to add additional storm sewer lines as part of the project, as there are currently no storm sewer lines within the area. This will help with drainage.
- There is an ordinance tonight to award property and vehicle insurance to Hylant. This is a first read, but unfortunately, the quote is unavailable as they want to access the Village's cybersecurity threat before providing a final quote. It is believed to be a 5% increase from last year. The final figures will be provided before the ordinance is adopted at the next meeting.
- Fed Excavating has begun installing new catch basins throughout the Village. However, weather and illnesses have caused delays.
- The Street Department has been working on repairing the lights in Victoria Place. Currently, all but two poles are fully functioning. Will contact an electrician about repairing the wiring for those two posts.
- KT Holden is moving along on Franklin Phase I. A huge vault is being installed for a PRV near Old Stage Road. There have also been some unforeseen issues with the storm drains at the S-curve on Franklin.
- Provided a flyer for WMA's Night of Poe event.
- On December 26<sup>th</sup>, there was a water main break on Wilkerson. This has been repaired and asphalted.
- Provided photos of the newly reelected Council members being sworn in. Congratulations to Mayor Isaacs, Mrs. Miller, and Mr. Gallagher.

## Police Report

- December calls for service, Mayor's Court Month End, and code enforcement reports have been provided for review.
- A bias-free report has been provided for review. The Ohio Collaborative requires this.
- There has been a water line issue at the address of 214 High Street. The owner has been advised that he must bring the water lines up to code, as it states each separate building will have its own water line and meter pit. Plan to have Mr. Forbes write the owner a letter.

Mr. Gallagher asked about the timeline for adding additional storm lines and catch basins to the Third Street project. Chief Copeland replied he was unsure when it would be done but suspects Smith Corp would add the new storm lines after replacing the water main and laterals. Mr. Gallagher wanted to ensure this would be finished before the final asphaltting of Third Street. Chief Copeland said it would be completed before Third Street was milled and filled.

**Financial Director Report**

None

**Law Report**

- The Ohio State Legislature has made no updates to the current laws on adult recreational use of cannabis. The Village’s moratorium is still good.

Mr. Colvin asked if there are still no updates to the laws before the moratorium expires, can it be extended. Mr. Forbes replied that it could be extended. He reminded the Council that when medical marijuana became legal, the Council passed two 180-day moratoriums before passing legislation. This is why the current moratorium is for 360 days, to give the State plenty of time to get laws in place.

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**New Business**

Mr. Colvin stated that Ms. Morley provided Council with electronic copies of the Rules of Council. He asked that each Council member review the document and be prepared to make suggestions for updates or changes at the next Council meeting.

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**Legislation**

**First Reading of Ordinances and Resolutions**

**Ordinance No. 2024-001**

Authorizing the Village Manager to Award Property and Liability Insurance Coverage for the Village of Waynesville

Mr. Gallagher motioned to have the first-reading for Ordinance 2024-001 and Mrs. Miller seconded the motion.

Motion – Gallagher  
Second – Miller

Mr. Colvin stated that he has a few questions on the proposed policy and will send them to Chief Copeland. Ms. Dedden wanted to ensure that all the numbers for the price would be provided by next week. Chief Copeland responded that he would get the questions answered and provide numbers after conferring with Karie Novesl.

**Roll Call – 5 yeas**

**Ordinance No. 2024 - 002**

Imposing A Moratorium for a Period of 360 Days on the Granting of any Permit Allowing Solar Energy System Installation within the Village of Waynesville, Ohio and Declaring an Emergency

Ms. Dedden motioned to waive the two-reading rule for Ordinance 2024-002 and Mr. Lauffer seconded the motion.

Motion – Dedden  
Second – Lauffer

**Roll Call – 5 yeas**

Mr. Colvin commented that it was important not to rush through the adoption of code on solar panels. The process needs to be followed, giving the Planning Commission time to analyze the data and listen to the residents.

Mr. Gallagher motioned to adopt Ordinance 2024-002 as an emergency and Mr. Colvin seconded the motion.

Motion – Gallagher  
Second – Colvin

**Roll Call – 5 yeas**

**Resolution No. 2024– 003**

A Resolution Referring Certain Zoning Code Amendments to the Planning Commission (Solar Energy Systems)

Mr. Colvin motioned to have the first-reading rule for Resolution 2024-003 and Mrs. Miller seconded the motion.

Motion – Colvin  
Second – Miller

**Roll Call – 5 yeas**

**Second Reading of Ordinances and Resolutions**

None

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**Tabled Ordinances and Resolutions**

None

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**Executive Session**

None

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All were in favor of adjourning at 7:40 pm.

Date: \_\_\_\_\_

\_\_\_\_\_  
Jamie Morley, Clerk of Council

# Council Report

February 5, 2024

Chief Copeland

## Manager

- I am providing a Third Street waterline / storm waterline update. Smith Corp has installed the new line from High Street to North Street along with two shutoff valves on Miami Street. We made a change order to add a storm waterline on Third Street. The initial quote to install the storm line from Smith Corp was \$82,000.00, but after we negotiated the job, the quote was reduced to \$70,500.00 (savings of \$11,500.00). The engineer believes the revised quote is a fair price and it stays within the grant budget, so I accepted the change order. The project is still on schedule to be paid 100% by grant funds.





- The Environmental Protection Agency Division of Drinking and Ground Water introduced a water equipment grant program (DDAGW Grants) along with guidelines at the end of 2022. On January 9, 2023, we completed an EPA equipment grant application for equipment that would benefit the Village and was within the EPA guidelines. On January 24, 2024, I received confirmation that we were awarded the grant for the following items, leak detector with ipad (\$4,238.00), hand held hydrant and valve exerciser (\$5,400.00), and ultrasonic flow meter (\$995.00) for a total of \$10,633.00.
- Fed Excavating had an issue locating a few of the precast stormwater basins which has caused a delay. They have located the basins and are back on the project. Weather permitting, they are expecting to complete the stormwater basins within two weeks.



- I met with Karie Novesl of Hylant Administrative Services on Tuesday, January 30<sup>th</sup> at 2pm to review the changes and totals of the property insurance renewal plan. We reviewed the assets and amounts were adjusted. In addition, some questions submitted by the Council were answered. We anticipated a 3-5% increase, because replacement costs of equipment and structures have increased in replacement values, but after the adjustments were made the increase was only 1.18% over last year. In 2023 our final premium was \$24,341.00 and for 2024 our final premium is \$24,748.00, with an increase of \$407.00. The renewal plan came in better than expected, so I recommend that the Council approve the plan as presented and pass it as an emergency. I have provided a renewal summary sheet for your review.



- We installed amber overhead lights on all the Village Water and Street Department trucks. This is for safety reasons and to be in compliance with OSHA safety standards.



- I am providing a well #10 update. Moody did the primacord the last week in January, which is an aggressive explosion technique used to break up the surface shell in the well that tools cannot reach. It is a percussion wave explosion that they are hoping will increase the gallons per minute that the well will produce. They are vacuuming out any loose debris, so it will not plug up the screen or affect the gpm. Weather permitting, they will be testing the gpm the first week in February.





- I am providing an update for the KT Holden Construction project on Franklin Road. We did have some concerns about the height of the vault and would it create a hump in the road. Choice One Engineering has been surveying it and laser shooting it and they believe it will not be an issue. I will monitor this concern as the project continues. We also located another potential future issue. KT Holden is installing a storm water manhole and noticed that the storm water corrugated line is rusted out in the bottom of the pipe. They don't believe it is a big issue now because it still has a good flow of storm water. When the project is completed, I would like to get a quote to install a liner in that storm waterline. We do have approximately \$45,000.00 appropriated in our storm water fund if needed to install a liner at this location and \$94,000.00 unappropriated.



- The Council will be voting on an ordinance to enter into a multi-jurisdictional agreement with Warren County to purchase 200 tons of salt for the 2024 / 2025 winter season. The County bids it for all the municipalities participating to get a bulk rate which lowers the cost of road salt per ton.
- Brian Keith, Village Water Supervisor did a report of well withdrawal totals for the 2023 calendar year. The report identifies how many hours each well ran, how many million gallons it produced and the percentage of flow time for each month through the year. If the hours, production, and percentage is low like well #6 in July, then that well was out of service for maintenance. I have attached a copy of the report for your review.



- I completed the annual boundary and annexation survey for the U.S. Department of Commerce / Census Bureau and submitted it, so we are current with the State GIS data.
- I received an email from Wayne Township on Thursday, February 1<sup>st</sup> inquiring if we would like to put an article in the Township magazine. I am checking to see if a member of the Council would like to draft an article to update the residents on all the projects we are currently working on and future projects. If we participate, we need to submit the article to the Township by February 14<sup>th</sup>.
- The Chamber is assisting in a Grand reopening of Ohio Living's Memory Care Center. The event is on Tuesday, February 13<sup>th</sup> beginning at 5:30pm for anyone that wishes to attend. I have included a flyer and the agenda of the event for your review.
- Warren County Board of Commissioners and Warren County Telecom are hosting a cyber security training focusing on the first 48 hours after an incident for elected officials. The training is on Monday, February 5<sup>th</sup> at 405 Justice Drive, Lebanon, Ohio from 9am – 10:30am. I have attached a flyer for any Council member that wishes to attend.

## Police

- I have provided the January dispatched calls for service for your review. Please feel free to contact me if you have any questions or concerns.
- The January Mayor's Court report and the 2023-year end report have been included for your review. Please feel free to contact me or Ashley if you have any questions or concerns.
- Sgt. Denlinger's January Code Enforcement report is attached and feel free to contact him or I with any questions.
- We had our onsite LEADS Operations Audit on January 29<sup>th</sup>. This included a review of our Terminal Agency Agreement, Administrator Training Packet, TAC Appointment Form, and Holder of the Records Form. All our forms and trainings are current and accurate. All officers are up to date on their biennial LEADS certifications and their annual LEADS Security & Privacy certifications. The audit also included an evaluation of our department procedures that pertain to LEADS. The auditor stated we are in compliance with all LEADS requirements and there are no noted deficiencies. The compliance report will be available within two weeks of the audit.

- The Village received a check for \$7,936.92 from the Attorney General's office. This is for the required continuing professional training that all the officers completed in 2023. The Waynesville Police Officers have completed the state requirements for their peace officer certifications.
- The police department received our annual compliance for groups 1-4 of the Ohio Collaborative after all required documents and annual reviews were submitted. Group 5 was added as a new group for 2023. This group covered two topics: LE Response to Mass Protests/Demonstrations and Agency Wellness Standards. All documents and proofs of compliance were uploaded for this new group as well and we received our certification. Our provisional certificate for Group 5 has been provided for your review.



1/16/2024

Village of Waynesville  
C/O Choice One Engineering  
8956 Glendale-Milford Road, Suite 1  
Loveland, Ohio 45140

Re: Village of Waynesville - Third Street Water Main Replacement  
RFQ #1 - Added Storm Sewer Per Revision #1 Dated 7/19/23


Attn: Jacob Bertke

Attached you will find our RFQ #1 Regarding the added Storm Sewer per Revision 1 Drawings Dated 7.19.23. We have provided the scope of work and associated costs for your review.

<u>Qty</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price / Unit</u>	<u>Total</u>
<b>Storm Sewer</b>				
5	LF	Remove Existing 24" Storm Sewer		
180	LF	12" ADS N12 Storm Sewer		
67	LF	12" RCP Storm Pipe		
1	Ea	Storm Manhole		
2	Ea	Catch Basin		
5	Ls	Connect to Ex. Manhole		
			Subtotal Storm Sewer:	\$70,750.00
			<b>Grand Total Add RFQ#1</b>	<b>\$70,500.00</b>

Should you have any questions or concerns please do not hesitate to contact us.

Sincerely,

  
Marvin Jay Smith  
President



## Village of Waynesville 2024/2025 Renewal Summary

### Ohio Plan Member since 2014

Expiring Premium    \$26,718  
Advantage Credit    (\$ 2,377)  
Final Premium        \$24,341

Renewal Premium    \$27,393  
Advantage Credit    (\$ 2,645)  
Final Premium        \$24,748

Increase in premium is \$407 and reflective of the following:

- 1) Expenditures increased by \$16,490 (2<sup>nd</sup> year allocation of \$49,470)
- 2) Property and Equipment Breakdown values increased by \$404,091
- 3) Equipment values increased by \$15,733
- 4) Computer Equipment values increased by \$3,289
- 5) Number of Law Enforcement Officers decreased by 1.5
- 6) Number of vehicles increased by 1
- 7) Overall rate increase of 1.18%

### Loss Ratios

4-year - 0%  
Historical – 33.7%

## 2023 Well Withdrawal

	Total Hours	Monthly MG	Well 6 Hours, MG, Flow %	Well 7 Hours, MG, Flow %	Well 8 Hours, MG, Flow %
January	599.7	10.606	236.3 H 4.179 MG 39.40%	181.6 H 3.211 MG 30.28%	181.8 H 3.216 MG 30.32%
February	678.3	11.972	322.7 H 5.696 MG 47.58%	163.5 H 2.885 MG 24.10%	192.1 H 3.391 MG 28.32%
March	727.4	12.946	328.5 H 5.846 MG 45.16%	191.5 H 3.409 MG 26.33%	207.4 H 3.691 MG 28.51%
April	741.1	13.133	333.4 H 5.909 MG 44.99%	190.8 H 3.380 MG 25.74%	216.9 H 3.844 MG 29.27%
May	914.6	15.882	471.0 H 8.179 MG 51.50%	114.6 H 1.990 MG 12.53%	329.0 H 5.713 MG 35.97%
June	924.8	17.100	62.1 H 1.149 MG 6.72%	500.7 H 9.258 MG 54.14%	362.0 H 6.693 MG 39.14%
July	822.6	15.402	0.0 H 0.0 MG 0%	528.0 H 9.887 MG 64.19%	294.6 H 5.515 MG 35.81%
August	888.0	16.446	41.9 H 0.776 MG 4.72%	517.9 H 9.591 MG 58.32%	328.2 H 6.079 MG 36.96%
September	895.2	15.747	310.6 H 5.464 MG 34.70%	274.5 H 4.828 MG 30.66%	310.1 H 5.455 MG 34.64%
October	850.0	14.598	403.5 H 6.930 MG 47.47%	170.7 H 2.931 MG 20.08%	275.8 H 4.737 MG 32.45%
November	776.1	13.544	285.4 H 4.981 MG 36.78%	257.3 H 4.490 MG 33.15%	233.4 H 4.073 MG 30.07%
December	858.0	14.710	403.2 H 6.912 MG 46.99%	188.0 H 3.223 MG 21.91%	266.8 H 4.575 MG 31.10%



Memory Care

# Grand Re-Opening

Tuesday, February 13  
5:30 to 7:30 p.m.



6 p.m. I'm Still Here®

Presentation by Jean Morgan,  
Corporate Manager of Memory Care

Guided tours to follow

Light refreshments provided by  
Ohio Living Quaker Heights Culinary Team

Call or text **513.276.8251** to RSVP

514 High St. | Waynesville, OH



Ohio Living

Quaker Heights



Memory Care Center Grand Reopening  
Agenda

Tuesday, February 13, 2024  
5:30 – 7:30

5:30 - Gathering and Refreshments	All
6:00 - Welcome & Introductions	Drew Burnett, Executive Director Ohio Living Quaker Heights
6:05 - Ohio Living's Vision for Memory Care	Larry Gumina, Chief Executive Officer Ohio Living
6:15 - The Power of Giving	Dan Ginis, Chief Development Officer Ohio Living Foundation
6:30 - Transforming Memory Care	Jean Morgan, Corporate Manager Memory Care, Ohio Living

Key Talking Points: presented through power point

- The Philosophy & Approach – “I’m Still Here”
- Setting the “Stage” – Creating the Environment
- Preparing the “Cast” – Education & Training
- Implementation & Embedding the Culture of Engagement
- Evidence – based Outcomes
- 

7:00 - Guided Tours	Quaker Heights Staff
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# CYBERSECURITY 101: THE 1ST 48 HOURS AFTER AN INCIDENT

**HOSTED BY:**  
WARREN COUNTY BOARD OF  
COMMISSIONERS  
IN PARTNERSHIP WITH TELECOM

*Details:*

**MONDAY  
FEBRUARY 5, 2024**

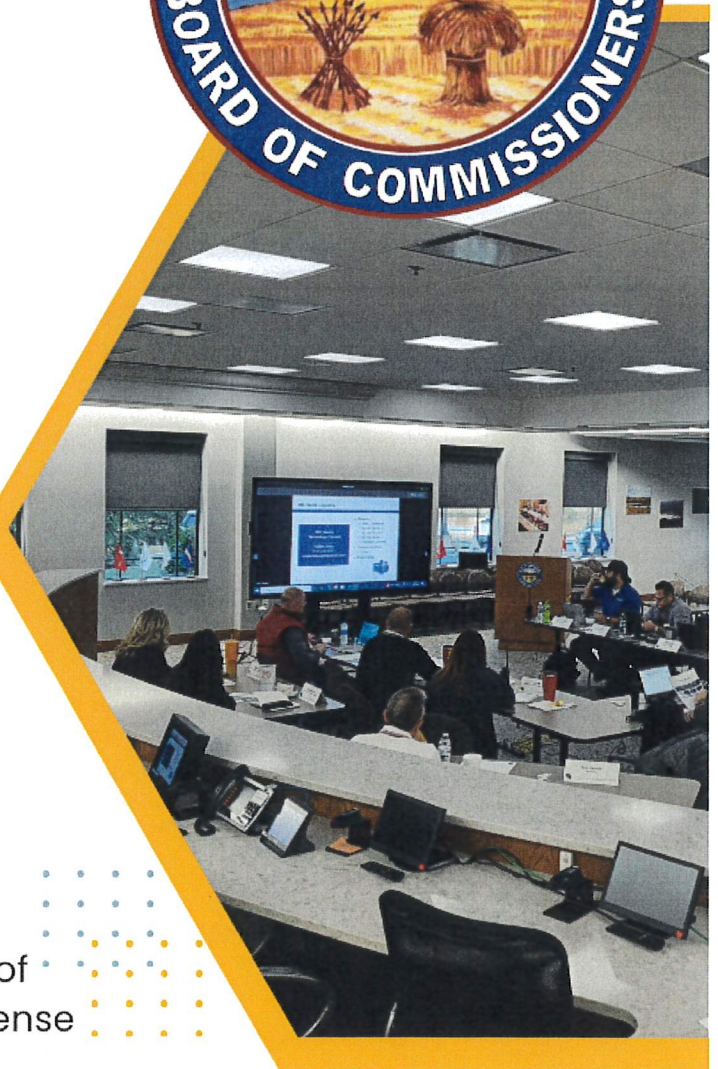
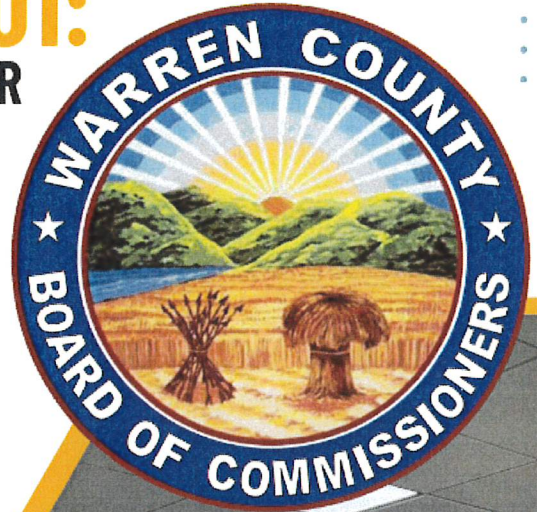
**TIME: 9:00-10:30am**

**LOCATION:**

405 Justice Dr.  
Lebanon, OH 45036  
Room 128



**Presented by:**  
Shawn Waldman,  
founder and CEO of  
Secure Cyber Defense





# CALLS FOR SERVICE

From Date: 01/01/2023 12:00:00am

To Date: 01/31/2023 11:59:59pm

Type Description	Count
911 Hangup / Silent	4
Alarm	6
Attempt to Locate	1
Business Check	186
Citizen Assist	5
Criminal Warrant	1
Domestic Violence	4
Escort	6
Extra Patrol	326
Fire - Fire Alarm	3
Fire - Service Call	1
Fire - Structure Fire	2
Follow Up Investigation	8
Intoxicated Driver	1
Lock Out	4
Medical	28
Missing Person/Runaway	2
Open Door/Window	3
Parking Complaint	2
Phone Call	17
Prisoner Transport	1
Pursuit	2
Road Hazard/Disabled Vehicle	4
Solicitor Complaint	1
Special Detail	4
Suspicious Person	1
Suspicious Vehicle	4
Theft - Past	1
Traffic Crash	5
Traffic Crash w/ Injuries	2
Traffic Stop	35
Trespassing	1
Vacation House Check	77
Vehicle Theft	1
Warrant Confirmation	1
Well Being Check	3
<b>TOTAL</b>	<b>753</b>

## Monthly Mayor's Court Report

WAYNESVILLE MAYOR'S COURT  
Cash Flow for January 2024

Page : 1  
Report Date : 02/01/2024  
Report Time : 10:07:36

	Current Period	Year-To-Date	Last Year-to-Date
<b>City Revenue From:</b>			
Court Costs			
COMPUTER FUND	\$234.00	\$234.00	\$638.00
LOCAL COSTS	\$1,042.00	\$1,042.00	\$2,732.00
Fines			
City Revenue From Fines	\$2,671.00	\$2,671.00	\$5,830.00
Fees			
Fees	\$60.00	\$60.00	\$100.00
Bond Forfeits			
Bond Forfeits	\$0.00	\$0.00	\$0.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
<b>Total to City:</b>	<b>\$4,007.00</b>	<b>\$4,007.00</b>	<b>\$9,300.00</b>
<b>State Revenue From:</b>			
Court Costs			
VICTIMS OF CRIME	\$234.00	\$234.00	\$620.00
DRUG LAW ENFORCEMENT FUND	\$91.00	\$91.00	\$241.50
INDIGENT DEFENSE SUPPORT FUND	\$675.00	\$675.00	\$1,715.00
<b>Total to State:</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$2,576.50</b>
<b>Other Revenue From:</b>			
Court Costs			
INDIGENT DRIVER ALC TREATMENT FUND	\$39.00	\$39.00	\$103.50
<b>Total to Other:</b>	<b>\$39.00</b>	<b>\$39.00</b>	<b>\$103.50</b>
<b>TOTAL REVENUE *</b>	<b>\$5,046.00</b>	<b>\$5,046.00</b>	<b>\$11,980.00</b>
*Includes credit card receipts of	\$886.00	\$886.00	\$3,941.00

END OF REPORT

# WAYNESVILLE MAYOR'S COURT

1400 LYTLE ROAD

WAYNESVILLE, OHIO 45068

Phone: (513) 897-8020 Fax: (513) 897-2025

Waynesville Mayor's Court is one of seven operating in Warren County and one of over 300 throughout the State of Ohio. Mayor's Courts have the authority to hear cases involving traffic and criminal offenses in alleged violation of local ordinances and state traffic laws. The Mayor's Court is imperative for an efficient Ohio court system, as it provides the ability to prevent minor offenses from reaching courts with significant caseloads.

Court personnel includes *Magistrate Wm. Robert Kaufman, Prosecutor Mark Webb, Clerk of Courts Ashley Richardson, and Bailiff Kevin Fickert.* All staff completed the training necessary to maintain compliance with state requirements.

The 2023 year started with 261 open cases. A total of 856 new cases were filed in 2023, consisting of:

22 Misdemeanor Criminal

818 Misdemeanor Traffic

3 OVI

13 Other (Parking, High Weeds, Garbage, Etc.)

There were 865 cases closed throughout the year. There was 1 case transferred to Warren County Court. At year-end, 251 Mayor's Court cases remain open.

Defendants who failed to appear in court or failed to comply with any court orders were issued warrants, license forfeitures, and/or registration blocks for a total of 35 warrants issued for the year. There were 39 warrants cleared either by the defendant appearing in court to answer to the charges against them or by paying the required monies owed. The new year will start with 58 open warrants, 86 open license forfeitures, and 13 open registration blocks from previous years ranging from 2005 through 2023.

Financially, Mayor's Court brought in revenue of \$ 155,857.68 for the year. The breakdown is:

\$ 122,485.41 to the Village

\$ 31,522.00 to the State

\$ 1,233.00 to Warren County for the ALC Fund

\$ 617.27 for Restitution

Waynesville Mayor's Court utilizes the Attorney General's Office Collection Agency to try to collect monies on cases overdue. The 2023 year started with 92 cases in collections. There was a total of 7 cases sent to collections throughout the year and a total of 3 were closed due to collecting all necessary monies from the AGO Collections. The total amount received was \$1,526.25.

If you have any questions or would like additional information, please feel free to contact me.

Respectfully Submitted,



Ashley S. Richardson

Police Clerk / Clerk of Courts

Code Enforcement

Date	Address	Violation (ORD)	Deadline	1st Notice	2nd Notice	Citation	Resolved
5/17/2021	599 Chapman St	Roofs and Drainage, Sidewalks and Driveways, Exterior of Premises, Exterior Walls		5/25/2021			
		Needs condemned.					
6/21/2021	103 N Third St	Overhang Extensions, Rotting deck boards, Windows and Door Frames, Rotting soffit, Brush, Roofs and Drainage		6/21/2021			
8/30/2021	264 N Main St	Home Occupations, Sanitation, Parking, Outdoor Storage, Accessory Structures, Storage of Junk, Disabled Vehicles and Rubbish on Premises, Exterior of Premises, Roofs and Drainage, Stairways, Decks, Porches and Balconies, Handrails and guards, Window and Door Frames, Accumulation of Rubbish or Garbage, Disposal of Rubbish or Garbage	10/5/2021	8/30/2021	9/2/2021	10/18/2021	
		Pre-trial scheduled for 3rd time on 02/16/2022					
		Plea and Sentencing scheduled for 04/21/2022					
		Plea and Sentencing rescheduled for 5/19/2022					
		Appears repairs have been started 05/02/2022					
10/4/2021	127 North St	Roofs and Drainage, Weeds, Exterior of Premises, Overhang Extensions		10/5/2021			
11/15/2021	575 Royston Dr	Outdoor Storage, Junk Motor Vehicles		11/16/2021			
2/2/2022	599 Chapman St	Roofs and Drainage, Sidewalks and Driveways, Exterior of Premises, Exterior Walls		2/4/2022	10/24/2022		
		Front-painted					
2/2/2022	88 S Third St	Windows and Doors, Roofs and Drainage, Exterior of Premises		2/4/2022			
		Brian Blankenship called stating windows have been ordered					
3/21/2022	262 Edwards Dr	Junk Motor Vehicles, Outdoor Storage, Accumulation of Junk		3/22/2022			
3/21/2022	225 Edwards Dr	Outdoor Storage, Accumulation of Rubbish or Garbage		3/22/2022			
3/28/2022	120 N Main St	Accumulation of Rubbish or Garbage, Brush		3/29/2022			
4/4/2022	47 N Third St	Overhang extensions, Exterior of Premises		4/11/2022			
4/4/2022	39 W Ellis Dr	Boat parked in grass		4/11/2022			
4/4/2022	15 S Third St	Exterior of Premises		4/11/2022			
		Working on getting estimates for repairs 05/01/2022					
4/4/2022	168 High St	Outdoor Storage		4/11/2022			
4/4/2022	272 North St	Exterior of Premises, Exterior Walls, Roofs and Drainage, Window and Door Frames, Accumulation of Rubbish or Garbage, Storage of Junk, Disabled Vehicles and Rubbish on Premises, Weeds		4/11/2022			
6/6/2022	55 N US Rt 42	Accessory Structures		6/13/2022			
6/6/2022	83 N Third St	Siding		6/13/2022			
6/27/2022	825 Franklin Rd	Cut down tree needs removed		7/19/2022			
6/27/2022	35 N US Rt 42	Exterior of Premises, Outdoor Storage, Accumulation of Junk, Accessory Structures, Junk Motor Vehicle sidewalk		7/19/2022			
7/18/2022	552 North St	Parking in Grass, Junk Motor Vehicle, Front Steps,		7/19/2022			



Code Enforcement

9/19/2022	102 N Main St	Soffit Gutters							
9/26/2022	274 S Main St	Soffit						9/20/2022	
		Window Frames, Trees over neighbor's property, Outdoor Storage, High Weeds						9/27/2022	
9/26/2022	207 N Main St	Siding						9/27/2022	
9/26/2022	207 S Third St	Trees over street, Weeds						9/27/2022	
9/26/2022	273 S Main St	Dead Tree						9/27/2022	
		Letter returned, spoke with property owner and will have removed						10/17/2022	
9/26/2022	535 Franklin Rd	Dead Tree						9/27/2022	7/31/2023
		H/O says tree is alive but will have a arbohist checked it for disease in spring, contact with H/O via email							
10/17/2022	157 N 4th St	Weeds, Siding					10/31/2022	10/18/2022	
		Progress made, extension granted					12/5/2022		
10/17/2022	179 N 4th St	Outdoor Storage, Accumulation of Junk					11/7/2022	10/17/2022	
10/17/2022	255 N Third St	Exterior Walls, Roofs and Drainage Improvements made					11/21/2022	10/17/2022	
10/24/2022	650 High St	Outdoor Storage, Accumulation of Junk, Weeds					11/1/2022	10/25/2022	
		Progress made							
11/14/2022	677 Robindale Dr	Bushes growing onto adjoining property					12/14/2022	11/15/2022	
		Siding has started							
4/24/2023	630 High St	Outdoor Storage, Trash, Bushes					5/8/2023	4/24/2023	6/15/2023
		Progress made							
4/24/2023	650 High St	Outdoor Storage, Trash, Bushes					5/8/2023	4/24/2023	6/15/2023
		Progress made							
4/24/2023	317 N Main St	Junk Motor Vehicle					4/30/2023	4/24/2023	4/30/2023
4/24/2023	108 N 4th St	Outdoor Storage, Camper parked in yard					4/29/2023	4/24/2023	4/30/2023
4/30/2023	15 -19 N Us Rt 42	High Grass							4/30/2023
5/1/2023	396 Franklin Rd	High Grass					5/5/2023	5/1/2023	5/5/2023
5/1/2023	373 N Main St	High Grass					5/5/2023	5/1/2023	5/5/2023
5/1/2023	437 N Main St	High Grass					5/5/2023	5/1/2023	5/5/2023
5/1/2023	393 N Main St	High Grass					5/5/2023	5/1/2023	5/5/2023
5/1/2023	730 Dayton Rd	High Grass					5/5/2023	5/1/2023	5/5/2023
5/1/2023	71 N Fourth St	Washer/Dryer on porch, Mattress on porch					5/8/2023	5/1/2023	5/5/2023
5/1/2023	291 Church St	Weeds in pavement, High Grass, High Weeds					5/8/2023	5/1/2023	5/5/2023
6/19/2023	795 Preston Dr	Overgrown Trees					6/28/2023		6/28/2023
6/19/2023	53 S 4th St	Overgrown Trees					6/28/2023		6/28/2023
7/31/2023	677 Robindale Dr	Bushes growing onto adjoining property					8/7/2023	8/1/2023	
8/7/2023	95 S Third St	Trees overhanging sidewalk					8/21/2023	8/7/2023	8/19/2023
8/7/2023	393 N Main St	Tree fallen on house					8/14/2023	8/7/2023	8/19/2023
8/7/2023	1253 Lytle Rd	Bushes need trimmed					8/14/2023	8/7/2023	
8/7/2023	1140 Lytle Rd	Bushes/Trees need trimmed overhanging sidewalk					8/14/2023	8/7/2023	8/12/2023
8/7/2023	107 N Fifth St	Broken tree branch needs cut down and removed					8/14/2023	8/7/2023	
8/21/2023	295 S Main St	Bushes overhanging sidewalk					8/25/2023	8/21/2023	8/25/2023
8/21/2023	275-279 S Main St	High Grass/Weeds					8/25/2023	8/21/2023	8/25/2023
9/25/2023	941 Lytle Rd	High Grass/Weeds					9/30/2023	9/26/2023	10/3/2023
9/25/2023	121 N 5th St	Broken tree branch needs cut down and removed					9/30/2023	9/26/2023	10/15/2023
10/23/2023	Vacant Chapman St	High Grass					10/28/2023	10/24/2023	10/31/2023
11/20/2023	172 N 4th St	Stove outside					11/22/2023	11/20/2023	
11/20/2023	162 N 4th St	Couch outside					11/21/2023	11/20/2023	11/25/2023







## OHIO COLLABORATIVE LAW ENFORCEMENT AGENCY CERTIFICATION

January 29, 2024

Chief Gary Copeland  
Waynesville Police Department  
1400 Lytle Road,  
Waynesville, OH - 45068

Congratulations on achieving Provisional Ohio Collaborative Law Enforcement Agency Certification status on GROUP 5 (LE Response to Mass Protests/Demonstrations, Agency Wellness Standard) standards. Enclosed you will find your provisional certificate to serve as a reminder of your agency's commitment to law enforcement and the community it serves.

We would like to obtain your feedback of your experience with the Agency Self Certification process. At your convenience, please complete the survey located at <https://www.surveymonkey.com/r/KPP6Q8P>

Within 60 days, you can expect an onsite review from an assessor which will cover the standards noted above plus future standards your agency has complied with.

In the meantime, if you have any questions, please feel free to contact Ed Burkhammer at 614.466.5996.

Sincerely,

Nicole Dehner, Executive Director  
Office of Criminal Justice Services





OHIO COLLABORATIVE  
LAW ENFORCEMENT AGENCY CERTIFICATION

# Provisional Certification

*Waynesville Police Department*

LE Response to Mass Protests/Demonstrations, Agency Wellness Standard

*has been deemed provisionally compliant with the above standards as established by the Ohio Collaborative Community-Police Advisory Board*



January 29, 2024

Nicole Dehner, Executive Director



**ORDINANCE NO. 2024-004**

**AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH WARREN COUNTY ENGINEER'S OFFICE FOR PURCHASE OF ROAD SALT AND DECLARING AN EMERGENCY**

WHEREAS, the Village of Waynesville desires an agreement to purchase road salt through the Warren County Engineer's Office; and

WHEREAS, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for salt; and

WHEREAS, in order to save money and expedite the bidding process, it benefits the Village of Waynesville to enter into an agreement with the Warren County Engineer's Office for road salt for the 2024-2025 winter season; now

NOW, THEREFORE BE IT ORDAINED, by the Council for the village of Waynesville, \_\_\_ members elected thereto concurring:

SECTION 1. That the Village Manager is hereby authorized to enter into an agreement to participate with the Warren Country Engineer's Office for the bidding and purchase of 200 ton of road salt for the 2024-2025 winter season.

SECTION 2. That the Village of Waynesville has allocated its own storage space to receive and store salt being bid and awarded in this contract.

SECTION 3. That Village Manager is hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated salt needed for purchase as prepared by the Village of Waynesville.

SECTION 4. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare and shall be effective immediately upon its adoption. The reason for said declaration of emergency is the need to enter into the agreement at the earliest possible date.

Adopted this \_\_\_ day of \_\_\_\_\_, 2024.

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Clerk of Council

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Mayor

## Memo

January 26, 2024

To: Township Trustees and City and Village Mayors, Managers or Administrators

From: Neil Tunison, County Engineer

**Re: Rock Salt Bid and Purchase Program for Warren County for 2024-2025 Winter Season**

This office will once again offer an opportunity for your jurisdiction to participate in the County Engineer's salt purchase program this year. The program will be exactly the same as last year.

The program will work like this: We will request a bid price for rock salt dumped at your site and one using a piler to mound it at your site as well. One price for each method will be applied to all taking part. That does not change regardless of what Item No. on the bid sheet that applies to you. You will determine the amount you expect to purchase and that amount will be placed in the first column on the Delivery and Billing Sheet (Exhibit A). The goal is for the bidder to accept that amount more or less. In other words, if you order 1,000 tons and you find you only need 500 tons, you will not be expected to purchase the entire 1,000 tons. Be advised that bidders can make exceptions to the bid that may place conditions on the bid, including minimum and maximum amounts. Those exceptions will weigh heavily on the award outcome.

Once the bid has been awarded and contract executed by the Board of County Commissioners, it will be your responsibility to set up your own purchase order based on the price bid. You will choose whether the salt will be dumped or a piler will be necessary. You will also arrange delivery of your salt to your site. To make this as efficient as possible, please verify your delivery site on Exhibit A and revise the billing information if necessary. A bid guaranty bond that would make each of you as a political subdivision the obligee of the bond is included.

To participate in the program, please have your Board or Council pass a resolution authorizing participation using the sample resolution as a guide. We would prefer the amount of requested salt be included in the resolution. If you do not have room, my office will continue to make salt sales on a pick-up basis at the County Highway Department. If the resolution does not request an amount, you will need to submit an amount in writing so that it can be included in the bid package.

Please return an executed resolution to me by Friday, March 1, 2024 if you plan to purchase salt directly from the successful bidder. If your Board or Council cannot meet before this date, please let me know so that we can somehow accommodate your request. It was determined by our working group that timing of the bid for early April was the key to getting the best price. This program only applies to the purchase of rock salt and does not apply to any deicing chemical solutions, such as Beet Heet or brine.

We look forward to hearing from you. If you have any questions, please contact me at (513) 695-3307, Kurt Weber at (513) 695-3306 or Bobbi Apking at (513) 695-3305. Thank you.

**ORDINANCE NO. 2024-001**

**AUTHORIZING THE VILLAGE MANAGER TO AWARD PROPERTY AND LIABILITY INSURANCE COVERAGE FOR THE VILLAGE OF WAYNESVILLE**

WHEREAS, it is necessary for the Village of Waynesville to have continuous property and liability insurance coverage; and

WHEREAS, Ohio Plan Risk Management, Inc. has submitted a proposal for one year of coverage.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, \_\_\_\_\_ members elected thereto concurring that:

Section 1. That the insurance policy, as written by Ohio Plan Risk Management for the issuance of automobile, general liability, police, professional liability, public officials' liability, property insurance and other insurance as determined by the Village Manager in the name of the Village of Waynesville, is hereby awarded in an amount not to exceed \$24,748.00 for a one year period of March 12, 2024 through March 12, 2025. A copy of the policy is on file with the Finance Director.

Section 2. That the Village Manager is hereby authorized to execute any and all documents necessary to implement said coverage.

Section 3. That the expenditure of an amount not to exceed \$24,748.00 for one policy year is hereby authorized.

Section 4. That Ohio Plan Risk Management, Inc. is hereby authorized to render professional consultation with respect to insurance coverage for the policy year.

Section 5. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Attest: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

**RESOLUTION NO. 2024- 003**

**A RESOLUTION REFERRING CERTAIN ZONING CODE  
AMENDMENTS TO THE PLANNING COMMISSION  
(SOLAR ENERGY SYSTEMS)**

WHEREAS, section 153.041 of the Waynesville codified ordinances provides that the provisions of the Zoning Code may be amended to better meet good zoning practices; and

WHEREAS, this section further provides that amendments may be initiated by adoption of a resolution by Village Council; and

WHEREAS, Council has determined that certain amendments to the Zoning Code should be initiated and referred to Planning Commission in order to better meet good zoning practices.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Waynesville, Ohio, \_\_\_\_\_ members elected thereto concurring:

Section 1. That the proposed amendments to the Zoning Code attached hereto as Exhibit A, incorporated herein by reference, are hereby referred to the Planning Commission for consideration and recommendation to Village Council.

Section 2. That upon receipt of such recommendation, the Village Council shall follow the amendment procedures as set forth in the Zoning Code.

Section 3. That this Resolution shall be effective from and after the earliest period allowed by law.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Attest: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

## EXHIBIT A

### Proposed Addition to Zoning Code

#### 153.290 PURPOSE.

This section is intended to establish regulations to balance the need for clean and renewable energy sources and the need to protect the public health, safety and welfare of the community and to ensure that solar energy systems are appropriately designed, installed and maintained within the Village of Waynesville. This section establishes the design and development standards that allow solar energy systems to be located in the community on structures and property.

#### 153.291 GENERAL DESIGN AND DEVELOPMENT STANDARDS FOR ALL SOLAR ENERGY SYSTEMS.

The following standards shall apply for all solar energy systems:

(A) Solar energy systems shall be located in the least visibly obtrusive location where they would be functional.

(B) Non-reflective coating shall be used to minimize glare.

(C) Panels and associated mounting hardware shall be uniform in appearance and color.

(D) All installations will have a durable permanent sign warning of electric shock and identifying the manufacturer and installer with contact information for both but shall not include any off-premise advertising or any advertising for businesses or other activities located on the premises. The total area of such signs shall not exceed 2 square feet nor exceed a height of 5 feet.

#### 153.292 DESIGN AND DEVELOPMENT STANDARDS FOR GROUND- MOUNTED SOLAR ENERGY SYSTEMS.

The following design and development standards shall apply for all ground-mounted solar energy systems:

(A) Ground-mounted solar energy systems shall conform to the accessory structure standards of the zoning district in which they are installed including (1) maximum height and (2) installation in side or rear yards only. Ground-mounted solar energy systems are prohibited in front yards.

(B) In addition, all ground-mounted solar energy system may not cover more than 25 percent of the side or rear yard in which they are installed.

(C) Ground-mounted solar systems shall be screened by means of fences, walls or landscaping.

(D) Ground-mounted solar energy systems shall be installed in a manner to prevent the negative impact of glare or reflection onto neighboring properties or rights-of-way.

#### 153.293 DESIGN AND DEVELOPMENT STANDARDS FOR BUILDING- MOUNTED SOLAR ENERGY SYSTEMS.

The following design and development standards shall apply for building-mounted solar energy systems:

(A) Roof-mounted solar energy systems shall be installed on the same plane of the roof material or shall be made a part of the roof design (flush mounted).

(B) Roof-mounted solar energy systems shall not extend above the ridgeline of the roof to which they are attached and they may not extend below the roof line.

(C) Panels and mounting brackets for roof-mounted solar energy systems shall not extend more than 8 inches above the roof surface and shall be covered in a manner architecturally compatible with the building to which is attached to minimize visibility from the right-of-way or adjoining properties.

(D) All building-mounted solar energy systems shall be installed as follows:

(1) All building-mounted solar energy systems facing the front property line shall be installed in a rectangle arrangement.

(2) Only one installation of solar panels may face the front property line. The installation shall be permitted only on the highest roof facing the street.

(3) Installations on the non-front property line side are permitted so long as they meet the following standards in order of preference:

a. First, are installed in a rectangular arrangement. If not possible, proceed to the next installment preference.

b. Second, are installed to fill the roof plan. If not possible, proceed to the next installment preference.

c. Third, are installed in a symmetrical arrangement. If not possible, proceed to the next installment preference.

d. Fourth, are installed in a single geometric arrangement. If not possible, proceed to the next installment preference.

(E) Wiring and other appurtenances associated with roof-mounted solar energy systems shall be installed in a manner not visible from the right-of-way.

(F) Prior to submission of an application for a permit to install solar panels under Section 153.294, the applicant shall provide the intended layout of the solar panels to the Director of Planning to determine the appropriate installation configuration under division (D) of this section.

#### 153.294 APPROVALS AND SUBMISSION REQUIREMENTS.

The submission of an application for a permit shall be required for the placement of any solar energy system shall be submitted to the Director of Planning or their designee. The owner of the property on which the system is to be installed shall complete an application that includes a scaled site plan of the proposed solar energy system location(s); scale drawings indicating the size of the system components, a written description of the proposed system; materials and color; specification sheets; building elevations; and proposed screening information.

#### 153.295 OTHER PROVISIONS.

(A) Obsolete solar energy systems shall be removed within 3 months of becoming nonfunctional.

(B) The repair of solar energy systems installed and operating at the time of the adoption of this ordinance are exempt from these provisions provided there is no expansion of the area covered by the solar energy system.

(C) Solar energy systems mounted on a flat roof are exempt from the proposed review process solar energy systems installed on flat roofs (1) where the installation does not extend more than 5 feet above the roof and is not visible from the right-of-way or adjacent properties, (2) the installation does not exceed zoning district height restrictions, and (3) the installation does not produce glare for adjacent properties or the right-of-way.

(D) Solar energy systems having a surface area of 2 square feet or less that are attached to a light fixture or similar appurtenance to provide electrical power to said fixture or appurtenance are exempt from these provisions. No more than 1 such system may be located on a lot. Landscaping and ornamental lighting powered by such systems is exempt from this limitation.



RESOLUTION NO. 2024- 003

A RESOLUTION REFERRING CERTAIN ZONING CODE  
AMENDMENTS TO THE PLANNING COMMISSION  
(SOLAR ENERGY SYSTEMS)

WHEREAS, section 153.041 of the Waynesville codified ordinances provides that the provisions of the Zoning Code may be amended to better meet good zoning practices; and

WHEREAS, this section further provides that amendments may be initiated by adoption of a resolution by Village Council; and

WHEREAS, Council has determined that certain amendments to the Zoning Code should be initiated and referred to Planning Commission in order to better meet good zoning practices.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Waynesville, Ohio, \_\_\_\_\_ members elected thereto concurring:

Section 1. That the proposed amendments to the Zoning Code attached hereto as Exhibit A, incorporated herein by reference, are hereby referred to the Planning Commission for consideration and recommendation to Village Council.

Section 2. That upon receipt of such recommendation, the Village Council shall follow the amendment procedures as set forth in the Zoning Code.

Section 3. That this Resolution shall be effective from and after the earliest period allowed by law.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Attest: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

## EXHIBIT A

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(B) In addition, all ground-mounted solar energy system may not cover more than 25 percent of the side or rear yard in which they are installed.

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**DRAFT**

**PUBLIC WORKS COMMITTEE MEETING**

January 2, 2024 – 6:01pm

**MEMBERS PRESENT:** Zach Gallagher, Brian Blankenship, Connie Miller

**GUESTS PRESENT:** Earl Isaacs, Chris Colvin, Joette Dedden, Debbi Worthington

**STAFF PRESENT:** Chief Copeland

1. Roll Call : Quorum was achieved, all members present.
2. Nomination to appoint Chair: Brian motioned to appoint Zack, 2<sup>nd</sup> by Connie. Vote – 3 yeas
3. Brian motioned to accept the minutes from December 4, 2023 2<sup>nd</sup> by Zack. 3 yeas

Chief Copeland began with the updates to the work being performed in the Village.

1. As reported before, an unmarked gas line on Franklin Rd. work site was damaged while digging around an unmarked sewer line. The County was notified about this happening, and they state that they are not responsible for marking this. They say that the Contractor is responsible for locating and marking it. Brian asked who marks the lines. Zack stated that the Village does not locate sewer lines, only the water and storm sewer lines. The Chief stated that he spoke with Smith Corp today about our difficulty with the County, and Jay from Smith Corp said that he was also having trouble with the County on another job on which they are working. Zack said he would try to get time off to meet with the Chief at the County to discuss this further.
2. Third Street updates – North will be shut down for approximately 2 days during construction. The dates will be provided later. During that period, vehicles will be rerouted from Edwards to High, to Miami, then to Rte. 42. No parking signs will be placed beforehand, but parking will be allowed during evening hours.
3. Well #10 update. Supplies are in to complete the job. Work should be completed by the end of this month, and we should be pumping water by early February. This is contingent on the weather.
4. On December 26 there was a water main break on Wilkerson Ln. Walt Biggs was called out to do the repairs. A no-boil advisory was not needed.
5. The Chief wanted to make it clear to everyone that the Village has never installed water lines. We have made repairs when we

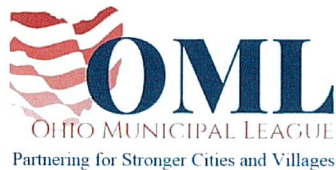
found it to be an in-house job, but never have we installed water lines.

6. Brian wanted to clarify what happened on Franklin with the gas break that wasn't marked. The Chief explained the issue with the County not marking the sewer line before the work. (Please read #1 paragraph from above)
7. Fed Excavation is working on replacing catch basins throughout the Village. They currently are on Anthony Trace and Franklin Rd across from Ellis. The catch basin on 42 is the largest, and they plan to do it last. They plan to finish this work in 2 weeks—weather permitting.
8. Greg and Brian removed Christmas swags and wreaths today.
9. Blades are on the trucks and ready to take care of our roads when and if harsh weather hits our area. The Crew has pre-salted the roads. Our supply of salt is here. We have 200 tons.
10. Brian asked for an update on the new streetlight on 42. Chief said that ODOT has begun with the engineering side of the work, placement of poles, measurements for turn lanes, etc. ODOT states that the work should be done in 2025.

All were in favor of adjourning at 6:38 pm.

Submitted by Joette Dedden





**Date:** January 2024  
**Subject:** Newly Elected Council Training Seminar

OML is once again asking for your assistance. As in the past during even numbered years the OML conducts seminars for newly elected council members after the municipal election year. These seminars are held on Saturdays for convenience and have the same program for each location. We would be so grateful if you could circulate the information on these programs to the newly elected council members in your municipality. If “veteran” members of council or municipal officials wish to attend, we also welcome them. Registration & a tentative agenda can be found online at our website [www.omlohio.org](http://www.omlohio.org). (About Us/ Training Programs) or by using the QR code at the top of the page.

Registrants will receive a confirmation email with available materials 7 days in advance of the date of the seminar registered for. Materials may be printed in advance and brought to the seminar and/or downloaded to personal electronic devices. Some presenters may choose not to share materials prior to the seminar. Please be aware that emails are sent through the same software as the OML Legislative Bulletin, anyone who has “unsubscribed” from the distribution list must re-subscribe or use a different email address. If you have any questions, please feel free to contact the OML office at 614-221-4349.

**Registration Begins at 8:30 am at all 3 locations**

**Saturday, March 02** Nationwide Hotel and Conference Center, 100 Green Meadows Drive South, Lewis Center, 43035

**Saturday, March 16** The Ohio University Inn, 331 Richland Avenue, Athens, 45701

**Saturday, March 23** Embassy Suites Rockside, 5800 Rockside Woods Blvd, Independence, 44131

**Multiple registrations may be paid for in one check or one credit card transaction.**

**Registration and Payment Deadlines:** *February 23* for the **March 02** Seminar; *March 09* for the **March 16** Seminar; *March 16* for the **March 23** Seminar. All paid registrations will begin receiving the confirmation email with materials 7 days prior to the seminar selected. If you have any questions about the registration process please feel free to contact the OML office.

**No Show & Refund Policy:** *Email [info@omlohio.org](mailto:info@omlohio.org) for cancellations. No refunds will be made unless cancellation is received in writing 7 days prior to the seminar date. No Refund for “No Shows”*

***Seminars are information only. No Certification***